

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. VIII

NOTICE TO PROCEED

26 May 2021

PO# 21 -151

MS. ADELFA JEAN M. GAGABOAN

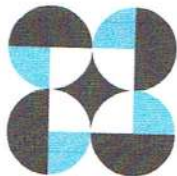
Sales Executive and Authorized Representative
Heather Plus Home Furnishings Enterprises
Brgy. 91 Abucay, Tacloban City

Dear **Gagaboan:**

Please be informed that the Form of Contract Agreement for the project "*Procurement of Various Commonly-Used Office Supplies, Materials and Equipment (CSE) for CY 2021*" has been approved. Therefore, you are hereby notified to proceed, **effective upon receipt of this Notice**, the implementation of the provisions of the Contract, in accordance with the Terms of the Contract Agreement, including the Conditions of the Contract, Specifications and Drawings.

The pertinent data relative to the abovementioned Form of Contract Agreement are as follows:

Item No.	Qty/Unit	Description of Items	ABC (Php)	Contract Amount (Php)
1	1 Unit	4-Door steel filing Cabinet	20,000.00	7,100.00
2	12 Pcs	Monoblock Chairs (Black Color)	6,000.00	5,184.00
3	8 Pcs	Office Chair, Ergonomic, Black swivel leather cushion hand rest, adjustable lumbar support knob and tilt angle high back	60,700.00	52,000.00
4	7 Units	Steel Filing Cabinet, 4-Layers	62,560.84	49,700.00
5	2 Units	Steel office desk with drawer	26,000.00	17,000.00
6	2 Units	Vertical Steel Filing Cabinet, 4 drawers	20,000.00	14,200.00
		TOTAL		145,184.00



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Please acknowledge receipt and acceptance of this Notice by affixing your signature above your name and indicating the date of signing.

Please keep one copy for your file and reference and return the other copies to us.

Very truly yours,


ERNESTO M. GRANADA
Regional Director

I acknowledge receipt of this Notice.


MS. ADELFA JEAN M. GAGABOAN
Sales Executive and Authorized Representative
Heather Plus Home Furnishings Enterprises

Date: May 21, 2021