

DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. VIII

NOTICE TO PROCEED

26 August 2021

MS. ANNIESLY MANLAPAZ

Authorized Representative

Tacloban Tap Commercial Inc.

26-28 P. Gomez St., Tacloban City

Dear **Ms. Manlapaz**:

Please be informed that the Form of Contract Agreement for the project "*Procurement of Various Commonly-Used Office Supplies, Materials and Equipment (CSE) for CY 2021(Part II)*" has been approved. Therefore, you are hereby notified to proceed, effective upon receipt of this Notice, the implementation of the provisions of the Contract, in accordance with the Terms of the Contract Agreement, including the Conditions of the Contract, Specifications and Drawings.

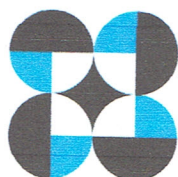
The pertinent data relative to the abovementioned Form of Contract Agreement are as follows:

Item/ Sub- Lot	Qty/UOM	PARTICULARS	ABC (PhP)	Contract Amount (PhP)
2	50 bottles	ALCOHOL, ethyl, 68%-70%, scented, 500ml (- 5ml)	4,500.00	3,250.00
4	4 gal	Alcohol, ethyl, 70%, 1 gal	2,400.00	1,560.00
5	104 Pcs.	Ball pen, 0.5mm Gel Ink (Blue: 58 pcs.; Black 46 pcs)	1,059.76	442.00
6	12 box	BALLPEN (Blue(6 box)&Black (6 box) 12/box	960.00	612.00
7	12 pieces	Ballpen, 0.5mm ball needle point - color: black	600.00	78.00
8	12 pieces	Ballpen, 0.5mm ball needle point - color: blue	600.00	78.00
16	10 reams	Bond papeer, size: Letter, advance copy, 500sheets	2,000.00	1,450.00
17	11 pcs	Broom, soft (tambo)	1,019.04	825.00
18	6 pc	Broom, Stick (ting-ting), usable length: 760mm min	125.58	114.00
19	12 bottle	Brother Ink BT5000C	5,760.00	4,920.00
20	12 bottle	Brother Ink BT5000M	5,760.00	4,920.00
21	12 bottle	Brother Ink BT5000Y	5,760.00	4,920.00



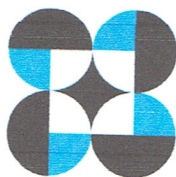
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. VIII

Item/ Sub- Lot	Qty/UOM	PARTICULARS	ABC (PhP)	Contract Amount (PhP)
22	3 bottle	Brother Ink BTD60BK	1,485.00	1,230.00
23	35 pieces	Brother Ink-BT6000BK	15,750.00	14,350.00
25	3 pieces	Calculator, compact 16digits, 2 way power	1,950.00	1,950.00
26	2 pc	Calculator, compact, 12 digits	693.70	620.00
31	18 bottles	Cleaner, Toilet Bowl and Urinal, 500 ml	2,160.00	1,980.00
42	2 pcs	COLUMNAR BOOK, 24cols, 50 gsm min.	200.00	100.00
43	1 pc	Cork Board Bulletin 36" x 34"	953.40	750.00
44	97 Pcs.	Correction Tape, film base type, UL 6m min	1,379.34	1,358.00
45	5 pieces	CORRECTION TAPE, film base type, UL 6m min	150.00	85.00
46	30 pcs	Cotton Towel	450.00	450.00
48	6 pc	Cutter Blade, for heavy duty cutter	85.20	42.00
49	15 pcs.	Cutter Knife, for general purpose	317.10	150.00
53	1 pc	Dating and stamping machine, heavy duty	453.96	315.00
61	10 packs	Disposable hair net (50 pcs/pack)	1,500.00	900.00
62	5 packs	Disposable plastic gloves (100 pcs/pack)	1,000.00	245.00
65	20 pcs	Double Adhesive (2") Thick	1,200.00	1,080.00
69	20 pieces	EPSON INK - 003-Black	9,000.00	4,300.00
70	10 pieces	EPSON INK - 003-Cyan	4,500.00	2,150.00
71	10 pieces	EPSON INK - 003-Magenta	4,500.00	2,150.00
72	10 pieces	EPSON INK - 003-Yellow	4,500.00	2,150.00
73	10 pc	Eraser, plastic/rubber, for pencil draft/writing	50.80	50.00
85	10 Boxes	Fastener, Metal, 70mm	600.00	380.00
87	2 piece	Filing Cabinet, Metal Frame, 4-drawers	20,136.80	15,200.00
95	16 bot	Genuine Refilable Ink for Printer Epson L5190 (black 003)	10,400.00	3,440.00



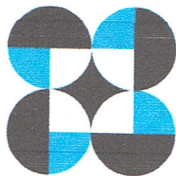
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. VIII

Item/ Sub- Lot	Qty/UOM	PARTICULARS	ABC (PhP)	Contract Amount (PhP)
96	12 bot	Genuine Refillable Ink for Printer Epson L5190 (Cyan 003)	5,400.00	2,580.00
97	12 bot	Genuine Refillable Ink for Printer Epson L5190 (Magenta 003)	5,400.00	2,580.00
98	12 bot	Genuine Refillable Ink for Printer Epson L5190 (Yellow 003)	5,400.00	2,580.00
100	10 pad	Glossy Photo Paper Papers A4, No Backprint, 20 sheets / pack, 230gsm Size: A4 (8.25in x 11.75in)	800.00	700.00
101	5 piece	Glue Gun (Heavy Duty)	1,340.00	825.00
102	8 pieces	Glue Stick Paste, all purpose, 22 grams	600.00	168.00
103	2 bottles	Glue, all purpose, gross weight: 130 grams min	100.00	86.00
104	1 pcs	HDMI CABLE 10 Meters	1,500.00	1,250.00
105	1 box	Heavy Duty Gun Tacker Wire	300.00	210.00
113	8 set	Marker Fluorescent, 3 assorted color	400.00	392.00
114	22 pcs.	Marker, Permanent, bullet type, Blue	330.00	264.00
116	5 Box	Marking Pen, Permanent, smudge-free, non-sterile, extra point, Black	2,800.00	1,925.00
117	50 pcs	Medals	12,500.00	2,500.00
119	4 unit	Metal Filing Cabinet Heavy Duty DarkGreen 4Layers	40,000.00	39,600.00
122	6 pcs	noise cancelling headset with mic	6,000.00	5,970.00
124	10 pcs	Note Pad (3by2 inches)	250.00	190.00
125	10 pcs	Note Pad (3by3 inches)	400.00	230.00
126	100 pcs	Notebook StenoType 50Leaves	12,000.00	1,400.00
127	1 piece	Office Chair, with arm rest, swivel, executive	8,490.00	6,400.00
128	1 piece	Office Table, Metal Frame, 3-drawers	14,000.00	11,950.00
130	18 panel	Office Window Curtain Panel	9,900.00	9,900.00
131	500 pcs	OTG 16G	200,000.00	162,500.00
132	5 box	Paper Clip, viny/plastic coat, length: 33mm min	75.00	55.00



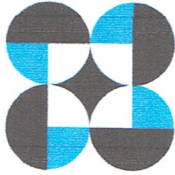
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. VIII

Item/ Sub- Lot	Qty/UOM	PARTICULARS	ABC (PhP)	Contract Amount (PhP)
133	5 box	Paper Clip, viny/plastic coat, length: 50mm	125.00	85.00
134	12 box	PAPER FASTENER, for paper, plastic, 50 sets/box	1,020.00	312.00
136	1 unit	Paper Shredder, 22 L Cross	13,100.00	10,500.00
138	3 Box	Paper Towel roll type 11" x 11"	1,032.00	177.00
139	50 ream	PAPER, MULTICOPY, 80gsm, A4	9,500.00	8,750.00
140	50 ream	PAPER, MULTICOPY, 80gsm, Legal size	11,000.00	9,750.00
141	35 reams	Paper, Multi-Purpose (COPY) A4, 70gsm	8,750.00	5,355.00
142	5 ream	PAPER, Multi-Purpose (COPY) A4, 80gsm	1,300.00	875.00
143	15 reams	Paper, Multi-purpose (COPY), Legal size, 70gsm	4,125.00	2,520.00
147	1 box	Pentel Pen Permanent Marker, fine point, black	400.00	150.00
148	1 box	Pentel Pen Permanent Marker, fine point, blue	400.00	150.00
149	1 pcs	Philippine Flag, dimension: 3x6ft (standard size) fabric: US Oxford cotton with 2 metal rings on the side	600.00	495.00
150	12 pcs	Planner, Notebook, hardcover, 2021	4,500.00	2,340.00
154	50 piece	Plastic Comb Ring Binder, 1/4"	425.00	350.00
158	15 pieces	Plastic Ring Binder, size: 1" , color: Black	525.00	480.00
159	10 pieces	Plastic Ring Binder, size: 1/2" , color: Black	350.00	140.00
161	1 pcs	Plastic tray with handle, Length 14, Width 10, Height 7	350.00	300.00
162	15 pc	Puncher, Paper, heavy duty, with two holes guide	1,979.40	1,950.00
164	2 box	PVC Binding Cover (Clear) a4 size, 100 sheets, 200 microns	736.00	700.00
165	2 piece	PVC Binding Covers, Legal Size	800.00	730.00
166	1 box	PVC Cover 200 mic size 217mm x 283mm (100pcs per box)	400.00	350.00
169	25 pieces	Record book, 300 pages, size: 214mm x 278mm	1,350.00	1,350.00
170	29 pieces	Record book, 500 pages, size: 214mm x 278mm min	1,859.77	1,856.00



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Regional Office No. VIII

Item/ Sub- Lot	Qty/UOM	PARTICULARS	ABC (PhP)	Contract Amount (PhP)
171	1 bundle	Ring Binder, Plastic 32 MM 84 Rings	265.00	40.00
172	3 pcs	RUBBER ERASER steadler mars plastic (big)	150.00	141.00
174	1 pc	Self-Inking Receiving Stamp (for packaging and labelling services)	500.00	420.00
175	50 pieces	Shoelace	400.00	400.00
176	36 pcs	Sign Pen Ink Pen 0.5 (Black)	1,620.00	288.00
177	36 pcs	Sign Pen Ink Pen 0.5 (Blue)	1,620.00	288.00
178	36 pcs	Sign Pen Ink Pen 0.5 (Red)	1,620.00	288.00
179	6 pcs	Signature Sticky Tabs	300.00	210.00
181	20 packs	Specialty Paper (Peach/beige color) 10 pcs per pack, A4 size	1,000.00	680.00
182	20 packs	Specialty Paper (Peach/beige color) 10 pcs per pack, long size	1,500.00	940.00
183	1 pack	Specialty Paper, 250 gsm, 8 1/2" x 11" cream (100 sheets)	500.00	210.00
190	2 pcs	STAMP PAD	100.00	70.00
191	1 pcs	STAMP PAD INK (blue)	30.00	16.00
192	26 bots.	Stamp pad ink, purple or violet, 50ml (min)	1,040.00	442.00
195	6 Box	STAPLE WIRE, standard, #35	600.00	162.00
196	1 box	Staple Wire, Standard, (26/6)	50.00	27.00
197	4 pcs.	Stapler, Binder type, heavy duty, desktop	3,656.64	2,120.00
199	2 pad	STICKER PAPER A4 Cream	240.00	80.00
200	62 pads	Sticky Flags, ("please sign here, transparent)	3,859.50	1,922.00
201	4 pieces	Sticky Note 3"x3"	400.00	60.00
202	10 pc	Sticky note, 1/4 crosswise	323.00	310.00
203	8 pieces	Sticky Note, 4 in 1, 2x3 inches	400.00	184.00
204	8 pcs	Storage Box (GRAY), 50 Liters capacity	8,000.00	5,760.00
205	112 Boxes	Surgical Mask, 3-ply (with BFAD Approved Mark)	19,376.00	4,480.00



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Regional Office No. VIII

Item/ Sub- Lot	Qty/UOM	PARTICULARS	ABC (PhP)	Contract Amount (PhP)
207	10 roll	TAPE, masking, 24mm, 50 meters length	400.00	360.00
208	27 roll	TAPE, masking, 48mm, 50 meters length	2,160.00	1,917.00
211	10 roll	TAPE, transparent, 24mm, 50 meters	100.00	100.00
216	72 Roll	TOILET TISSUE, 2fly	1,080.00	720.00
218	16 pcs	Toner Laserjet 85A (HP Laserjet P1102)	40,000.00	39,200.00
219	1 piece	Tornado mop (Magic Spin mop w/ bucket 1 heads rotating 360")	1,400.00	850.00
222	17 pack	Trash Bag, GPP Specs. Black 940mm x 1016mm, 10 pcs pack	464.61	442.00
223	12 pack	TRASHBAG, plastic, black, (XL)	1,200.00	780.00
224	2 unit	Trolley Luggage Bag, Cloth, Black, 50 kls	7,000.00	7,000.00
225	2 roll	TWINE Plastic Gray	180.00	160.00
226	1 unit	UPS 650 Watts	2,000.00	1,980.00
227	4 unit	USB Hub	2,000.00	1,800.00
231	4 unit	Wireless Mouse	2,000.00	1,800.00
		TOTAL		459,161.00

Please acknowledge receipt and acceptance of this Notice by affixing your signature above your name and indicating the date of signing.

Please keep one copy for your file and reference and return the other copies to us.

Very truly yours,


ERNESTO M. GRANADA
Regional Director

I acknowledge receipt of this Notice.


MS. ANNIESLY MANLAPAZ
Authorized Representative
Tacloban Tap Commercial Inc.
Date: 8-26-21