



NOTICE OF VACANCY

November 10, 2021

The Department of Science and Technology, Regional Office No. VIII, Government Center, Candahug, Palo, Leyte announces its vacant position as follows:

Position Title	:	Science Research Specialist II
Plantilla Item No.	:	OSEC-DOSTB-SRAS2-28-2015
Salary Grade	:	16
Monthly Salary	:	P36,628.00/month
Qualifications	:	
Education	:	Bachelor of Science degree relevant to the job, preferably Basic and Applied Sciences (e.g. Chemistry, Biology, Food Technology, Microbiology), Engineering (e.g. Mechanical, Chemical, Electrical, ECE) and other related courses.
Training	:	At least four (4) hours of trainings, preferably related to laboratory operation and management taken within the last five (5) years ;
Experience	:	At least one (1) year relevant experience, preferably related to laboratory and management;
Eligibility	:	Career Service Professional / Second Level Eligibility
Required Competencies	:	Core: 1. Critical Thinking 2. Decision Making 3. Quality Service 4. Communication 5. Customer Focus Functional: 1. Attention to Details 2. Monitoring and Evaluation 3. Risk Management 4. Coordination and Negotiation 5. Project Management 6. Service Delivery 7. Result Focus
Place of Assignment	:	Regional Standards and Testing Laboratory , Technical Operation Division, DOST Regional Office No. VIII, Government Center, Candahug, Palo, Leyte
Duties	:	a. Assist in the formulation and implementation of the Regional Science and Technology Programs and Projects in the region; b. Assist in the dissemination of the results of researchers



		appropriate for the region; c. Performs functions as laboratory analyst for the Regional Standards and Testing laboratory; d. Coordinates the implementation of DOST 8 programs/projects/activities as assigned; and e. Perform other duties assigned from time to time.
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 25, 2021**.

1. Fully accomplished Personal Data Sheet with recent passport-sized picture (CSC Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance Rating in the last two (2) rating periods;
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Photocopy of Certificates of Trainings Attended [taken within the last five (5) years]; and
6. Photocopy of Service Record and/or Certificate of Employment.

DOST Region VIII adheres to the existing general policy of no discrimination and equal opportunity. All qualified applicants are welcome to apply regardless of age, sex, civil status, sexual orientation, gender identity and expression (SOGIE), disabilities, religion and/or indigenous group membership.

Qualified applicants are advised to hand in or send through courier/email their application to:

ERNESTO M. GRANADA
Regional Director
DOST Region VIII
Government Center, Candahug
Palo, Leyte
Email Address: records@region8.dost.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.


ERNESTO M. GRANADA
Regional Director