



## NOTICE OF VACANCY

November 10, 2021

The Department of Science and Technology, Regional Office No. VIII, Government Center, Candahug, Palo, Leyte announces its vacant position as follows:

|                       |   |   |
|-----------------------|---|---|
| Position Title        | : | <b>Science Research Specialist (SRS I)</b>  |
| Plantilla Item No.    | : | <b>OSEC-DOSTB-SRAS1-16-1998</b>   |
| Salary Grade          | : | <b>SG-13</b>  |
| Monthly Salary        | : | <b>28,276.00</b>  |
| Qualifications        | : |   |
| Education             | : | Bachelor of Science Degree in the field Applied/Natural Science and Engineering, among others   |
| Training              | : | None Required   |
| Experience            | : | None Required   |
| Eligibility           | : | Career Service Professional/ Second Level Eligibility   |
| Required Competencies | : | Core:<br>1. Critical Thinking<br>2. Decision Making<br>3. Quality Service<br>4. Communication<br>5. Customer Focus<br>Functional:<br>1. Attention to Details<br>2. Monitoring and Evaluation<br>3. Result Focus<br>4. Coordination/ Negotiation<br>5. Project Development<br>6. Service Delivery<br>7. ICT Application  |
| Place of Assignment   | : | Can be assigned in the DOST Regional Office No. VIII and/or Provincial Science and Technology Center  |
| Duties                | : | 1. Assists higher supervisor in the identification of priority research areas in the region with S&T potentials;<br>2. Assists in the development of S&T long and short range regional plans, considering the priorities of research activities and S&T development set by DOST councils, institutes, services and other attached agencies.<br>3. Assists in the implementation/monitoring of all programs, projects and activities of DOST agencies in the regions; and<br>4. Perform such other duties a may be assigned from time to time. |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 25, 2021**.

1. Fully accomplished Personal Data Sheet with recent passport-sized picture (CSC Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance Rating in the last two (2) rating periods (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records and Diploma;
5. Photocopy of Certificates of Trainings Attended [taken within the last five (5) years], (if applicable);
6. Photocopy of Service Record and/or Certificate of Employment (if applicable).

***DOST Region VIII adheres to the existing general policy of no discrimination and equal opportunity. All qualified applicants are welcome to apply regardless of age, sex, civil status, sexual orientation, gender identity and expression (SOGIE), disabilities, religion and/or indigenous group membership.***

Qualified applicants are advised to hand in or send through courier/email their application to:

ERNESTO M. GRANADA  
Regional Director  
DOST Region VIII  
Government Center, Candahug  
Palo, Leyte  
Email Address: [records@region8.dost.gov.ph](mailto:records@region8.dost.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

  
**ERNESTO M. GRANADA**  
Regional Director